

POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes February 18, 2025

	Status		Status		Status
(22) Mary Owen (MO)	Present	(19) Anna Krieger (AK)	Present	(23) Jerry Germano-Yaw (JG)	Present
(23) Jessica Hess (JH)	Present	(16) Bonnie Thomas (BT)	Present	(24) Scott Powers (SP)	Present
(24) Rachel McNabb (RM)	Present	(24) Nik Magill (NM)	Present	(25) Kim Miller (KM)	Present
		Lori Cochran (LC)	Present		

February meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 5:30 PM by MO.

“Public Comments” added to agenda; no changes/additions to January minutes.

Public Comments: No members of the public present.

Treasurer’s Report: AK – statements from Cahill, Knobel & Assoc. had been emailed to board; ML endowment funds, regular account: 1/31/2025 - \$369,782.46, 12/31/2024 - \$369,458.09; managed fund: 1/31/2025 - \$409,831.90, 12/31/2024 - \$394,100.63; Groton Bank balance as of 2/3/25: \$117,836.75; KM had looked at financials from CK&A, no major red flags, any questions to be brought to Colin or Martin; AK has submitted tax cap form to Comptroller’s office for this year, discussion about future board Treasurer – AK leaving board in 2026.

Old Business

- *NY Forward Grant* LC – Next step is to make on-line account; MO – approval for procurement sent to Comptroller about a month ago, should be more news in about a month.
- *Updates: Narcan* – LC Narcan now available at library.

New Business

- *Director’s Report:* LC Written report for January (attached); problem with Verizon – phone service – persists, initial repair had been made, but seemed to only make the problem worse as phone became unusable, calling daily to try to schedule repairs; Siracusa to install new water valve in downstairs bathroom; Perform4Purpose contacted for July anniversary celebration – available in afternoon; Annual Report to NYS ready for review by FLLS, SP made motion to send, AK seconded, all in favor; mini-grant received from FLLS for performer for summer reading program; Internet cost will most likely be increasing; risk management advice from Stephanie Adams: libraries may be seeing uptick in book challenges due to current political atmosphere; some weeded books may be able to be donated to the prison in Moravia rather than FOPL; collaboration with Onondaga County for APT – Public Arts Grant, artist is from Onondaga County, funds to benefit students at Moravia Jr. & High School for Loren Barrigar performance/workshops; KM mentioned ReadSquared app used by Cortland Library to track reading.
- *Friends of Powers Library, Inc.:* No Friends representation at this meeting; MO passed signup sheet for library board members to attend upcoming FOPL meetings, and will send out Friends meeting minutes to board; January meeting included offer of help with vacation week programming, asking to continue keeping books at library, offers of space or sheds (for book

storage), AK restated that a shed on library property is not an option.

- *Bylaws Review Tip Sheet*: MO went over schedules/frequency for Treasurer reporting, Personnel Policy review (annually), Bylaw review (annually).

- *Committee Reports*
 - *Buildings & Grounds* MO/SP/JH on committee: Insurance Status – SP reported waiting on NY Forward; looking into possibility of adding crosswalks near library; MO reported on installation of alarm on basement exit door; AK had attended the Greenscapes CEU, and said it included great ideas for outdoor spaces.
 - *Finance* AK/JG/BT/RM/KM on committee: Tax levy letter to MCSD – AK reported on committee meeting just prior to board meeting: financial controls policies to be prioritized - #1 Online Banking & Wire Transfers, #2 Fund Balance & Reserves / Investments, #3 Petty Cash; MO reported that the tax levy letter has been sent to MCSD.
 - *Fundraising & Events* JH on committee: No Updates.
 - *Personnel* AK/MO/SP/NM on committee: To meet next week.
 - *Services* MO/BT on committee:
 - *Policies for review/approval: Privacy, Public Comments, Credit Card Use* – BT stated Privacy Policy is not ready yet; SP questioned statements on Public comments regarding speaker’s address – first 2 bullet points seem redundant, made motion to approve with corrections, JG seconded, all approved; Credit Card Use – JG made motion to approve, SP seconded, all approved.
 - *Technology* NM/MO on committee:
 - NM handed out committee minutes; working on moving tech accounts (like Google) to “Powers” from various personal accounts; tech inventory and overall assessment upcoming; public computer, copier/fax machine, security cameras, and printer assessments; policies, future committee actions/recommendations, budget items to prioritize; analysis of current technology assets and their usage/non-usage; JH asked if someone from FLLS can hack into our system to test its security.

- *Trustee/Director Training*:
 - *Library GreenScapes 2/4/25*: see Buildings Committee.
 - *Items for training with Sarah Glogowski, FLLS*: MO if anyone has any specific items for this training scheduled for next month, please email LC or MO.

- *AdHoc Committee on Powers Library Anniversary*: LC to bring committee together.

Next Meeting: March 18, 2025, 5:30 PM

Adjournment: 6:55.

Minutes respectfully submitted by: Bonnie Thomas

Director of Powers Library
Report for January 2025

Highlights for January:

- Meeting spaces were used by: Fiber Arts Club (formerly Knit Club), Moravia-Locke Book Club and Patrons
- Stories & More and Lego Club continues now through to the end of March
- Annual and Reorganization Meetings of the Powers Library was held on January 21st.
- Planning for Winter Fun & Games Week of MCS school break

Personnel

- Personnel Committee will be meeting Feb. 26th at 5:30pm

Data:

- New patrons January 2024: 5 January 2025: 7
- Circulation 2024: 1710 items January 2025: 1599 items (does not include eContent)

Grants:

- Sponsor for (Regrants Program) APT-Public Arts Grant 2025: "From the Heart every Time: The Inspiring Journey of Loren Barrigar's Return to Playing after a Traumatic Fret-hand Injury." Powers Library is the partner organization needed due to the artist being from Onondaga County. A sponsor is needed within Cayuga County in order for the funding to be allowed. I was contacted by Janet Fagal, a retired teacher from Skaneateles to see if I would be interested. She and I are now working on the application together, along with the guidance of Dominic Gambaiani from Auburn Public Theater. If we are awarded the grant, the funds would be for the performance/workshops for the students at Moravia Jr./High School. The library is simply accepting the funds and giving them to Loren Barrigar.
- NY Forward, waiting on next steps.
- Received \$250 mini-grant from FLLS Love Your Library Fund-to cover cost of a Summer Reading performer or presenter.

Events/Upcoming Goals:

- Books: Cayuga Correctional Facility
- Siracusa's to install new water shut off valve.
- Seek and apply for grants continuous
- Annual Report to the State Due for review by FLLS due by February 22nd for review. March 1st it is due to New York State.
- Birds & Blooms April or May
- 145th Celebration: July 24th 1-4 (Perform 4 Purpose & More)
- Report to the Community available after Annual Report to the State is accepted by NYS.
- Business seminars/workshops
- Gardening seminars/workshops & Seed Library
- Summer Reading 2025 "Color Your World" planning