

POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes October 15, 2024

	Status		Status		Status
(22) Mary Owen (MO)	Present	(19) Anna Krieger (AK)	Present	(23) Jerry Germano-Yaw (JG)	Present
(19) Jackie Schnurr (JS)	Not Present	(16) Bonnie Thomas (BT)	Present	(23) Jessica Hess (JH)	Present
		Lori Cochran (LC)	Present	(24) Scott Powers (SP)	Not Present

October meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 5:30 PM by MO.

Date changes to October agenda; no changes to September minutes.

Diane Muirhead in attendance representing FOPL, also possible trustee recruits: Rachel McNabb, Nik Magill.

Treasurer’s Report: AK – ML endowment funds: regular account: 9/30/2024 - \$361,584.57, 8/30/2024 - \$350,489.82; managed fund: 9/30/2024 - \$399,063.24, 8/30/2024 - \$390,740.47; Groton Bank account balance: \$26,807; discussion of email from ML advisor, Drew Osborne, regarding YTD performance and continuing to diversify portfolio out of Apple stock.

Old Business

- *NY Forward Grant – Any updates?* MO – work starting in spring; contacts being made.
- *Trustee Recruitment:* MO/LC – 2 possible trustees in attendance; applications to be submitted for board review.
- *Updates: Narcan; Library news bulletin board* – MO – nothing new on Narcan, not sure if county contact is unavailable because of County Office Building closure; donor list in library entrance is being corrected and reworked to display elsewhere, enabling new use for existing display frame.

New Business

- *Director’s Report:* LC Written report for September (attached); roof project started, also chimney reworked rather than capped – it’s tied in to current heating system, gutters have been rehung; lift and fire alarms have been inspected; parking lot resealed – board agreed to pay invoice - \$900; Great Give Back and Stockings for Soldiers begins in October; Story Hour has resumed; campaign letters ready to mail – contact list corrected and updated; grant from Friends of Tompkins County Library for sensory equipment and toys.
- *Friends of Powers Library, Inc.:* Diane Muirhead – 3 book sales completed this year; book storage space at Community Bank is available, but not ideal (downstairs); working on wreath decorating contest rules and logistics, and library 145th anniversary event(s) in 2025.

- *Committee Reports*
 - *Buildings & Grounds* MO/SP/JH on committee: MO lift inspection done, carbon monoxide detectors to be installed; fire department contacted regarding emergency refuge area on 2nd floor (no elevator access in emergency); roof work beginning and bill will need to be paid at completion, board agrees to move \$25,000 from ML endowment as Groton Bank balance won't cover this bill plus regular expenses to year-end.
 - *Finance – Draft 2025 Budget* AK/JG/BT on committee: AK – Budget figure presented, vote tabled to next month, 2 or 3% increase proposed for tax levy amount.
 - *Fundraising & Events* JH/SP on committee: JH – when campaign letters and envelopes are printed, board members encouraged to come in and stuff envelopes, personalize letters.
 - *Personnel* JS/AK on committee: No report.
 - *Services* MO/BT on committee:
 - *Policies for review/approval: None:*
 - *Working on: Privacy, Use of Library During Unstaffed Hours, Surplus Books, Furniture & Equipment* MO these policies coming in November for board review.
 - *Technology* JS/MO/SP on committee:
 - *Fall programs added to library webpage* LC added that her admin skills for website are improving.
- *Trustee/Director Training* AK attended training “Holding our Own: Creating Fertile Ground While Staying True to Our Principles” through FLLS, and gave positive feedback; the training was about keeping an open mind to meet the needs of library users more fully.
- *FLLS Annual Meeting (10/18/24)*
- *Trustee Meet-up (10/24/24)*

Next Meeting: November 19, 2024, 5:30 PM

Adjournment: 6:32 PM to enter executive session; executive session adjourned at 7:05.

Minutes respectfully submitted by: Bonnie Thomas