

# POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes May 21, 2024

	Status		Status		Status
(22) Mary Owen (MO)	Present	(19) Anna Krieger (AK)	Present	(23) Jerry Germano-Yaw (JG)	Present
(19) Jackie Schnurr (JS)	Present	(16) Bonnie Thomas (BT)	Present	(23) Jessica Hess (JH)	Present
		Lori Cochran (LC)	Not Present	(24) Scott Powers (SP)	Not Present

May meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 5:34 PM by MO. No changes/additions to May agenda; April minutes approved.

## Executive Session

- **Library Director Evaluation: JS & AK\*** JS made motion to enter executive session @ 5:35, approved; MO made motion to exit executive session @ 6:13, approved.

**Treasurer's Report:** AK – ML regular account: 4/30/2024 - \$294,230.99, 3/28/2024 - \$304,242.20; managed fund: 4/30/2024 - \$354,589.34, 3/28/2024 - \$368,583.33. BT asked if Drew (ML) and Colin (Cahill & Knobel) could do a review with board in June; can the board get advice about balancing spending and protecting investment account, just as an individual would with personal/retirement accounts.

**Director's Report:** LC Written report for April (attached); MO submitted to board by email.

## Old Business

- *Status on correcting credit card account with Groton Bank AK - DONE*

## New Business

- *Reminder: Powers Library Levy Vote today*
- *Board Self-Evaluation Discussion MO tabled to June meeting.*
- *Committee Reports*
  - *Buildings & Grounds* MO/SP/JH on committee: MO emailed worklist with highlighted priorities; bids for roof work – to patch the worst part: \$18,000, to go over all: \$47,500. 2 additional bids will be sought for this work.
  - *Finance* AK/JG/BT on committee: AK no report at this time.
  - *Fundraising & Events* JH/SP on committee: Board comments on fundraiser at 10-10 BBQ on May 19; Friends group may be able to store and set up for book sale at Masonic Lodge on Main Street.

- *Personnel* JS/AK on committee: JS committee to meet.
- *Services* MO/BT on committee:
  - *Policies for review/approval: Social Media* MO sent out policy by email; board unanimously approved.
  - *Policy & Protocol on Recording in the Library approved 3/29/24\** MO sent out and board approved by e-vote.
- *Technology* JS/MO/SP on committee: MO meeting coming up, list of items for website.
- *Friends of Powers Library: MOU changes/approval\** MO sent out Friends MOU by email for board approval; BT questioned “all funds raised” benefitting the library – Friends will need money for expenses; suggested change to funds raised will be shared: 80% for library, 20% for Friends; Board approved unanimously.
- *Minimum Standards* Nothing new at this time.
- *Trustee Recruitment* Are applications for new trustees available at the circulation desk? Recruiting should be year-round activity via trustees, social media.
- *Trustee/Director Training & CEUs* – 5/23, 3-5, *Board Bootcamp*; 6/18, 5-6:30, *Intro to Sustainability*

### **Monitoring**

- *Any news on NY Forward Grant?* None.
- *Updates on Narcan; Library news Bulletin Board* None.

**Next Meeting:** June 18, 2024, 5:30 PM

**Adjournment:** 6:46 PM

Minutes respectfully submitted by: Bonnie Thomas

Director's Report  
For  
April 2024

Highlights for April:

- Meeting spaces were used by: Knitting Club, CAP/Health Navigator, Moravia-Locke Book Club, Garden Club, Friends of Powers Library, and Patrons
- Planning for Summer Reading 2024 Adventure Begins at Your Library. Wednesdays in August.
- Solar Eclipse Glasses giveaway April 8, 2024 (Program: 4-H Stem Coordinator Sara Wagner-The How's and Why's of a Solar Eclipse)
- "Birds of the Northeast" Photography Exhibit by David Gaston. Raffle tickets generated \$310.00. Two winners received a frames bird photo.

Personnel:

- Beth Doolittle resigned as cleaner. Hired Marcia Blanchard to begin cleaning position May 1, 2024

Data:

- New patrons April 2023: 16 **April 2024:** 19
  - Circulation: April 2023: 1517 items **April 2024:** 1698 items (eContent excluded)
- Increase in library usage correlates to Solar Eclipse event and "Birds of the Northeast" Photography Exhibit by David Gaston

Grants:

- Outreach Mini Grant awarded for "Access to Innovative Technology" \$1,328.00 to purchase 1-3D Printer, 1 laptop, 1- Cricut machine, tools, mats and filament.
- Sciencenter passes have been renewed

Events/Upcoming Goals:

- Work with the Friends of the Library: Memorandum of Understanding and Bylaws.
- Seek and apply for grants ongoing
- The last Stories & More of the season will be held on May 11<sup>th</sup>. Lego Club will also conclude on May 15<sup>th</sup> with Pizza Party and Masterpiece Discussion, Lego works will be on display for 2-3 weeks. Summer Programming Planning will continue
- Collections audit (Diversity, Equity and Inclusion) continues
- Outreach to local homebound patrons
- Buildings & Grounds: roof and electric, replace memorial benches with the same as what the Langtry family will be ordering, awaiting details.
- Moravia Elementary artwork on display through June.
- Director Vacation: May 12-26 ☺

Thank you all!  
Lori Cochran, Director