

POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes September 19, 2023

	Status		Status		Status
(19) Jackie Schnurr (JS)	Present	(22) Mary Owen (MO)	Present	(23) Jerry Germano-Yaw (JG)	Present
(19) Anna Krieger (AK)	Present	(22) Martyn Beeny (MB)	Not Present	(23) Jessica Hess (JH)	Present
(16) Bonnie Thomas (BT)	Present				
		Lori Cochran (LC)	Present		

September meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 6:31 PM by JS.

Additions made to the agenda: FLLS Annual Meeting (in Director's Report); Dollar Cost Averaging with ML (in Treasurer's Report)

No August meeting – July minutes approved.

Treasurer's Report: AK Drew from ML contacted AK about next round of portfolio shift to managed funds; AK forwarded email to board. ML report for 7/31 \$629,709; 6/30/2023 \$628,524; 8/31/2023 \$501,181 with \$123,085 in managed fund. Finance Committee met with Colin regarding budget to present to full board.

Director's Report: LC Written report handed out (attached). LC participated in "Senior Moments" event with Cayuga Connect library group at Fingerlakes Mall – SCAT van in desperate need of drivers. FLLS Annual Meeting in Auburn on October 13; reservations are due by September 28. LC & Ann Gaston attended open house at the school on Thursday – 9/21. Great Give Back program begins soon; Powers Library collecting personal care items for schools and food pantries; more info to come. Upcoming events: October – Dan the Snakeman to kick off Story Hour & More; planning in progress for 2024 solar eclipse events and other programming.

Business:

- *Moravia Rejuvenation Grant update* (NY Forward): LC discussed project submitted; board discussion revealed that even the core team on the project had confusing/conflicting information, and the process has been difficult and discouraging.
- *Discussion of Employee Orientation Policy:* MO emailed policy to board members; policy unanimously approved; MO and JS to work on posting updated policies to Google drive and deleting outdated policies.
- *Open discussion* JH spoke about Powers Library donation campaign; passed around the donation letter from Indian Mound Cemetery as example; included was insert of donor list and pictures of projects. Powers letter should be ready by late October or early November.

Next Meeting: October 17, 2023, 6:30pm

Adjournment: 7:27 PM

Minutes respectfully submitted by: Bonnie Thomas

Powers Library Director's Report
For
July & August 2023

Highlights for July-August:

- Meeting spaces were used by: CAP/Health Navigator, Tutors, and Patrons
- Planning for 2023-24 school year. (mentor/internships, Story Hour & More, Solar Eclipse events)
- Summer Reading participants enjoyed crafts, stories, games and an ice cream social. Readers were awarded prizes for reading and participation) 12 participants in total and 2 Young Adult volunteers.
- Library sign installed.
- (July)Movie Night: 18 attendees. Book Sale made \$219.00
- (August)Didgeridoo Down Under @ 25 in attendance

Personnel:

- Working on employee policies

Data:

- New patrons July 2023: 20 July 2022: 21
- New patrons August 2023: 14 August 2022: 19
- Circulation: July 2023: 1503 items July 2022: 1651 items (eContent excluded)
- Circulation: August 2023: 1715 items August 2022: 1702
- We continue to see an increase in usage of our computers in addition to our Wi-Fi
- Summer vacationers and our Snowbirds increased library visits.
- Park passes and Kit passes for Sciencenter utilized more in July and August

Grants:

- Receive an unrestricted gift from The Emerson Foundation \$2,000.00 in honor of Peter J. Emerson
- ARPA grant via Town of Moravia \$4,000.00, will receive funds in late September
- Ongoing (NYS Forward)

Events/Upcoming Goals:

- October 14th Story Hour & More begins (Dan the Snakeman)
- Collections audit (Diversity, Equity and Inclusion) continues
- Outreach to local homebound patron
- Planning for Solar Eclipses for Oct 2023 and April 2024 (Programming will be scheduled to focus on these events. No dates have been set yet.
- The Great Give Back: collecting items for schools and food pantries TBD
- Senior Moments Resource Fair- Cayuga Connect libraries participating. Event at Fingerlakes Mall September 13th.
- Budget Meeting with Colin- September 19th at 11:30am
- Moravia School Open House September 21st 6:00pm
- Cayuga County funds have not been received, Director has followed up and it is being looked into by the County. Voucher has been sent to receive \$3500.00
- Budget Meeting with Finance Committee and Colin
- Annual Campaign Letter
- Merry Mischieff (Santa & Mrs. Claus December 9th at 10:30)