

POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes May 16, 2023

	Status		Status		Status
(19) Jackie Schnurr (JS)	Present	(19) Josh Marnell (JM)	Present	(23) Jerry Germano-Yaw (JG)	Present
(19) Anna Krieger (AK)	Present	(22) Mary Owen (MO)	Present	(23) Jessica Hess (JH)	Present
(16) Bonnie Thomas (BT)	Present	(22) Martyn Beeny (MB)	Present		
		Lori Cochran (LC)	Present		

May meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 6:36 PM by JS.

No changes or corrections to April minutes; May agenda amended with addition of guest Colin Cahill to discuss ML managed account, disposal of weeded books, and B & G report.

Treasurer's Report: AK ML report for 4/28/2023 \$606,190; 3/31/2023 \$603,341. Discussion with Colin about moving ML account to managed account: this change will happen sooner or later with any broker; board can set guidelines with ML for on-going investing; meet with ML in fall before budget to discuss and plan to use ML proceeds for budget shortfall. JS made motion to move funds into managed account relatively slowly (over time); AK seconded the motion – motion passed. AK to contact Drew from ML to attend June meeting.

Director's Report: LC Written report handed out (attached). Game Day not as well attended as planned due to school events; Library Appreciation Week Book Sale proceeds: \$554; special Earth Day program by Emily from Sister Silos Flower Farm; LC asked board approval for purchase of 2nd computer for circulation desk. Laptop purchase will allow for 2 computers @ circulation desk when necessary, but also aid with weeding and completing other tasks away from desk. Bulk ordering through FLLS means a much better price; order to be placed May 17th if approved. JS made motion to purchase laptop; JG seconded – all approved. Non-profit Summit flyer passed out to board; fundraiser ask letter discussed; Movie night? - tentative date: 7/28 (held 7/27 in 2022).

Business:

- *Weeded Books* AK Hazard Library Book Sale (July/August) and Friends of TCPL Book Sale (June); both take books for their sales; Hazard has limited storage right now; arrangements can be made with “Friends” to deliver books as needed while weeding at Powers continues; enough board members make regular trips to Ithaca to drop small loads of books off without hardship; continued weeding will provide Powers with books for the occasional pop-up sale as well.
- *Discussion of policies (Code of Conduct, Personnel, Whistleblower)* MO Updated and corrected policies had been emailed to board; JS made motion to approve all, JG seconded the motion – motion passed.
- *By-laws* JS made motion to approve updated bylaws, JM seconded the motion – motion passed.
- *Discussion of what to do about Merrill Lynch* (covered above in Treasurer's Report)

- *Buildings & Grounds report* MO code enforcement visit to check on safety questions: upstairs (former front entrance) door is locked, but front windows could be broken in emergency; basement door is not legal as an entrance, but is fine as emergency egress. Door is kept locked; needs emergency crash bar purchased and installed to be proper emergency exit; JS made motion to purchase crash bar; JM seconded - approved.
- *Open discussion* MO/JS Moravia Gives Back Day – library jobs: minor yard work/weeding, clean out basement exit area, box up books.

Next Meeting: June 20, 2023, 6:30pm

Adjournment: 7:34 PM

Minutes respectfully submitted by: Bonnie Thomas

Director's Report
For
April 2023

Highlights for April:

- Meeting spaces were used by: Knitting Club, CAP/Health Navigator, Literacy Volunteers and Patrons
- Planning for Summer Reading 2023 All Together Now continues
- Continuation of the reorganization of Library spaces project
- Planning for Solar Eclipses for Oct 2023 and April 2024 (Programming will be scheduled to focus on these events. No dates have been set yet.
- Met with the Services Committee to review and revise policies: Whistleblower, Personnel, and Code of Conduct

Personnel:

- Nothing to Report

Data:

- New patrons April 2023: 16 April 2022: 11
- Circulation: April 2023: 1517 items April 2022: 1304 items (eContent excluded)
- We are seeing an increase in usage of our computers in addition to our Wi-Fi

Grants:

- Didgeridoo Down Under-Rosen Grant Collaborative (For SRP Performer)
- Sciencenter passes have been renewed

Events/Upcoming Goals:

- Author: Rachel Dickinson May 10th working on details (Mental Health month event)
- Summer Hours begin April 1st (Mon & Wed 1-7, Tues & Fri 10-5, Sat 10-)
- Seek and apply for grants ongoing
- Monthly Game Day planning
- Collections audit (Diversity, Equity and Inclusion) continues
- Outreach to local homebound patrons
- Summer Reading wrap up August 23rd Ice Cream Social for participants. Trustee presence and assistance. We will have to sessions per schedule day of programming. One for young children and the other that are readers
- Library sign-Mark Dunham-work will begin after his current commitments.
- To purchase a 2nd computer for the circulation desk (Laptop). A laptop will allow for portability to weed and discard books and will allow staff to accomplish more tasks at the circulation desk. (This is a bulk ordering process through FLLS, order needs to be placed by May 17th)
- Movie Night? If so, when?
- Attending Nonprofit Summit at Springside Inn June 7th (flyer provided to Trustees)