

# POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes April 18, 2023

	Status		Status		Status
(19) Jackie Schnurr (JS)	Present	(19) Josh Marnell (JM)	Present	(23) Jerry Germano-Yaw (JG)	Present
(19) Anna Krieger (AK)	Present	(22) Mary Owen (MO)	Present	(23) Jessica Hess (JH)	Not Present
(16) Bonnie Thomas (BT)	Present	(22) Martyn Beeny (MB)	Present		
		Lori Cochran (LC)	Present		

April meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 6:34 PM by JS.

No changes or corrections to April agenda or March minutes.

**Treasurer's Report:** AK ML report for 3/31/2023 \$603,341; 2/28/23 \$577,145; no further report.

**Director's Report:** LC Written report handed out (attached). Summer hours under way; May is mental health month – May 10<sup>th</sup> program with Rachel Dickinson planned; Summer Reading (All Together Now) program planning in progress. Summer Reading wrap-up: Ice Cream Social being planned for August 23<sup>rd</sup>. Board participation will be appreciated; Book sale in basement for Library Appreciation Week – April 24-29; Moravia Gives Back day in May – JS looking for volunteers to chaperone young helpers at library. (LC to be on vacation that week.)

## Business:

- *Meeting with Merrill Lynch* Drew Osborne from ML presented proposal for migration of single stock portion of investment portfolio to managed strategy. Timeframe to completion – approximately 20 months to 2 years to lessen tax burden from capital gains. Discussion followed; opinion of Colin Cahill to be sought – topic tabled.
- *Updates on policy and procedures* MO Policy committee met with LC on 4/14; Building safety, whistleblower protection, unattended children/vulnerable adults are first priorities; MO has put together a binder of temporary policies to work from; presentation plan is to review one external section and one internal section and present to full board for review. JS suggested send out policies for review one month and board vote the following month.
- *Library appreciation week events* JS Book sale in basement for the week; Staff appreciation: after discussion – board will set-up snacks/beverages on May 16<sup>th</sup> before board meeting for staff/board get-together.
- *Open discussion* - none

*Reminder to review by-laws for May vote!*

**Next Meeting:** May 16, 2023, 6:30pm

**Adjournment:** 8:09 PM

Minutes respectfully submitted by: Bonnie Thomas

Director's Report  
For  
March 2023

Highlights for March:

- Meeting spaces were used by: Knitting Club, CAP/Health Navigator, Literacy Volunteers and Patrons
- Story Hour & Craft time concluded for the year on March 25th
- Planning for Summer Reading 2023 All Together Now
- Continuation of the reorganization of Library spaces project
- Renewed our NYS Park Passes (2)

Personnel:

- Megan Konyk- Item Maintenance Training on April 12<sup>th</sup>
- Kendra Hart and Ann Gaston-Additional New-User Polaris training. She will be required to watch videos as FLLS is not currently offering in person training or zoom sessions on this topic. Month of April

Data:

- New patrons March 2023: 4 March 2022: 7
- Circulation: March 2023: 1600 items March 2022: 1274 items (eContent excluded)
- We are seeing an increase in usage of our computers in addition to our Wi-Fi
- Patron visits increasing

Grants:

- Museum of the Earth (collaborative)-for renewal of museum pass. Rosen Grant (Should have awardee announcement late April)
- Didgeridoo Down Under-Rosen Grant Collaborative (For SRP Performer)

Events/Upcoming Goals:

- Author: Rachel Dickinson May 10<sup>th</sup> working on details (Mental Health month event)
- Summer Hours begin April 1<sup>st</sup> (Mon & Wed 1-7, Tues & Fri 10-5, Sat 10-)
- Seek and apply for grants ongoing
- Policy reviews and updates in progress and will meet with Mary Owen and Bonnie Thomas to work more aggressively on this.
- Monthly Game Day planning
- Collections audit (Diversity, Equity and Inclusion) continues
- Outreach to local homebound patrons
- Summer Reading wrap up August 23<sup>rd</sup> Ice Cream Social for participants. Trustee presence and assistance.
- Library sign-Mark Dunham