

# POWERS LIBRARY ASSOCIATION MONTHLY MEETING

Meeting Minutes      March 21, 2023

	Status		Status		Status
(19) Jackie Schnurr (JS)	Present	(19) Josh Marnell (JM)	Present	(23) Jerry Germano-Yaw (JG)	Present
(19) Anna Krieger (AK)	Present	(22) Mary Owen (MO)	Present	(23) Jessica Hess (JH)	Present
(16) Bonnie Thomas (BT)	Present	(22) Martyn Beeny (MB)	Present		
		Lori Cochran (LC)	Present		

March meeting of the POWERS LIBRARY BOARD OF TRUSTEES called to order at 6:33 PM by JS.

No changes or corrections to February minutes; March agenda: added topics Pop-up Book Sales, Committees, Fundraising, and 4/18 Continuing Education in Business section.

**Treasurer’s Report:** AK ML reports for 12/30/22 \$546,701, 1/31/23 \$582,801, and 2/28/23 \$577,145; JS on agenda for school board regarding library referendum; AK annual report to comptroller complete.

**Director’s Report:** LC Written report handed out (attached). Story hour ending; pop-up sales can happen anytime; State report filed; Winter Family Fun Day – 105 people in attendance. More of this type of programming planned for future; Policies need updating – record retention, diversity/ inclusion/ equity, etc. LC meeting with MO to review; JH asked about library hours on Facebook – would be particularly helpful for seasonal changes to be more at-a-glance for users; MO suggested a bulletin board specifically for library board news; JG May is mental health month – LC programming being planned; JG mentioned the app Canopy for streaming movies – LC looking into getting trial.

**Business:**

- *Changes to the by-laws?* JS Section 2 – add trustee education; Article 14 – delete Roberts Rules; Article 3 – add meeting procedure; further discussion pending – possible vote at May meeting.
- *Director evaluation:* JS Form sent out is a **self**-evaluation for director.
- *Goals for the year?* JS Update policies; fundraising – revise “ask letter” (more below); August 12<sup>th</sup> Fillmore Days – book sale.
- *Pop-up book sales:* Wednesday evenings in August; April 15 – sale on lawn, weather permitting.
- *Committees:* Point people for committees as follows: Personnel – JS/AK; Finance – AK/JG/MB; Library Services – MO/BT; Buildings & Grounds – JM/MO/MB; Fundraising – JH/MB; Technology – JS/MO. Committee meetings may include any or all board members as needed.
- *Fundraising:* JH suggested updating/using list of targeted donors for annual campaign letters or flyers, and going back to annual campaign.
- *4/18 Continuing Education:* AK Trustee continuing education opportunity “The Board-Director Relationship” – ability to watch at the library as a group prior to April meeting (@ 5PM)?
- *Open discussion:* MB – regarding B&G: leaking/possible hole in roof or under eave on old section of library building. LC will make call for inspection/repair.

**Next Meeting:** April 18, 2023, 6:30pm

**Adjournment:** 7:54 PM

Minutes respectfully submitted by: Bonnie Thomas

Director's Report  
For  
February 2023

Highlights for February:

- Meeting spaces were used by: Knitting Club, CAP/Health Navigator and Patrons
- Story Hour & Craft time continues: attendance has been excellent.
- Library Annual Report to the State completed, reviewed by FLLS and submitted to NYS 3/7/2023.
- Winter Family Fun Day 105 visitors, most participated in the events. Games, Crafts and Snacks were offered.

Personnel:

- Megan Konyk- Item Maintenance Training on April 12<sup>th</sup>
- Kendra Hart-Additional New-User Polaris training. She will be required to watch videos as FLLS is not currently offering in person training or zoom sessions on this topic.

Data:

- New patrons February 2023: 23 February 2022: 2
- Circulation: February 2023: 1417 items February 2022: 1223 items (eContent excluded)
- We are seeing an increase in usage of our computers in addition to our Wi-Fi

Grants:

- Museum of the Earth (collaborative)-for renewal of museum pass.
- Didgeridoo Down Under-Rosen Grant Collaborative (For SRP Performer)

Events/Upcoming Goals:

- Library reconfiguration of spaces and collections continues
- Seek and apply for grants ongoing
- Policy reviews and updates in progress and will meet with Mary Owen to work more aggressively on this.
- April 1<sup>st</sup> Summer Hours begin.
- April 5<sup>th</sup> Robotics with Sara Wagner
- Monthly Game Day planning
- Collections audit (Diversity, Equity and Inclusion)
- Outreach to local homebound patrons